

# JPTO

**Introduction Booklet**

## **Jeffery Primary**

**Shaler Area School District**

**2017-2018**



**Be Informed...**

**Be Involved...**

**VOLUNTEER**

# JPTO Meeting Schedule 2017-2018

Thursday, September 7, 2017	6:00 P.M.	Jeffery Library
Monday, October 16, 2017	6:00 P.M.	Jeffery Library
Monday, November 13, 2017	6:00 P.M.	Jeffery Library
Monday, December 4, 2017	6:00 P.M.	Jeffery Library
Thursday, January 11, 2018	6:00 P.M.	Jeffery Library
Monday, February 5, 2018	6:00 P.M.	Jeffery Library
Monday, March 5, 2018	6:00 P.M.	Jeffery Library
Thursday, April 12, 2018	6:00 P.M.	Jeffery Library
Monday, May 7, 2018	6:00 P.M.	Jeffery Library

## BOARD MEMBERS

<u>President:</u>	Rachel Galloway	412-977-8753	rgray559@gmail.com
<u>Vice President:</u>	Gretchen Tunstall	412-491-5150	dream.gasgirl@yahoo.com
<u>Vice President:</u>	Kristen Maher	724-622-8621	kristenmaher114@gmail.com
<u>Secretary:</u>	Wendy Bartsch	412-400-9457	WBartsch1019@gmail.com
<u>Treasurer:</u>	Susan Macher	412-877-0236	Suzim424@me.com

## Important Websites

To find Jeffery Primary’s website: Go to the Shaler Area School District’s main page at <http://www.sasd.k12.pa.us> and select Jeffery Primary under the “Schools” menu at the top bar.

The JPTO website can be found by selecting the PTO link from the Jeffery Primary page. You can also go directly to the page at <http://jefferypto.weebly.com>.

Important information can be found for all schools on the district website, including lunch menus, school delay information, district calendar, messages from the Superintendent, and job opportunities.

The JPTO website lists our Calendar of Events, Board Contacts, Committee Chairpersons, Minutes from our meetings, Forms and Wednesday mail.

The JPTO Facebook page can be found at <https://www.facebook.com/JefferyPTO/>. Make sure to like our Facebook page to get important updates.

Please refer to **both** the JPTO website and JPTO Facebook page to keep informed of school events, updates and important information.

# Welcome to Jeffery Primary

The JPTO Board would like to welcome you to the 2017-2018 school year. We are looking forward to another successful year at Jeffery Primary School.

The JPTO works hard to help make the school year enjoyable, enriching and exciting for students, teachers, and parents. The purpose of our organization is to aid the students and staff by providing support for their educational and recreational needs, to promote open communication between administration, teachers and parents, and to encourage school spirit and pride. The JPTO uses its resources, both manpower and monetary, to support the efforts of the staff of our school.

Each and every one of you can play an important role in making this a successful and exciting year for the children. The Jeffery Parent Teacher Organization is the most effective way to be involved. There are many activities planned throughout the year. Your time, energy, creativity, and commitment are needed to make this year a success.

Enclosed in this booklet are descriptions of some of the activities and events planned for this year. If you are able to give some time, please join us! We need many volunteers for our activities and events throughout the year!

The JPTO Board would like to thank all the parents, guardians and staff who participate with our fundraisers. It is with that help, we are able to hold our events and purchase things such as Homecoming and Field Day T-shirts for the children and staff. We are also able to fund assemblies, field trips, parties, and much more!

The JPTO meets with parents, teachers and school staff. All meetings will be at 6:00 PM and will be held in the school Library unless otherwise stated. Meetings are a time to hear updates pertaining to our school and the district. We also plan school events such as Bingo, Book Fair, Holidays, Special Dance, and Field Day.

We would appreciate your attendance and input at our meetings. All are welcome! We especially look forward to having the new Jeffery parents in attendance so they can become acquainted with our board and see what our group is all about.

Our website <http://jefferypto.weebly.com> includes an online form database. You will find the forms included in this welcome packet online, as well as forms that come home throughout the school year.

If you have any questions, ideas, or suggestions that you would like to discuss, please feel free to contact any of the JPTO Board members. We look forward to working with all the parents and staff to make this an extra special last year at Jeffery Primary School! Together, we can make a difference!

Sincerely,  
Rachel Galloway  
JPTO President

## Activities Planned for 2017-2018

**BINGO** - (March 9<sup>th</sup>) – (Snow makeup date March 16<sup>th</sup>) Once a year, Jeffery holds a family bingo. Area businesses, parents and staff donate prizes for the Bingo and Chinese Auction. Volunteers are needed to help gather donations and to work the night of the Bingo.

**Chairperson** – Rachel Galloway

**BOOK FAIR** – (September 11<sup>th</sup>-15<sup>th</sup>, and February 20<sup>th</sup>-23<sup>rd</sup>) Students will be given an opportunity to purchase books during the week of the book fairs. Parents are needed to set up and assist students while they shop. More information will be sent home at a later date.

**Chairperson** – Kelly Keane

**BOXTOPS FOR EDUCATION** – (All year) We collect boxtops throughout the year and our school receives 10 cents for each boxtop collected. **Please label your boxtops with your child's name and homeroom to ensure proper credit to his/her classroom.**

**Chairperson** – Tammy Jarosinski

**COMMUNITY SERVICE** – (All year) Jeffery Primary will participate in several community service projects throughout the year. In the past we have had a food drive for the local food bank, Giving Tree, and a collection for families that have experienced a catastrophe such as a fire or loss of a parent. The Chairperson coordinates these activities and organizes volunteers.

**Chairperson** – Kristen Maher

**DANCE** – The JPTO offers a comprehensive dance program through Dance Showcase for children ages 3 and up. Participants do not need to be Jeffery students. Classes offered include tap, ballet, baton, jazz, point, boys tumbling and more. Classes will be held on Tuesdays and Thursdays at the school. The JPTO collects fees, proctors the program, and coordinates many aspects of the end of year recital. Volunteers are needed to help out on dance evenings as well as the end of the year recital held in May.

**Chairperson** – Susan Macher

**DANCE PROCTORS** – The dance program needs your assistance to keep the halls quiet, monitor the bathrooms, be available with ice, etc. for injuries and help dismiss children. The Dance Proctor position is a paid position.

**DISTRICT PARENT COUNCIL** (DPC) – (1<sup>st</sup> Wednesday of every month) A meeting is held the 1<sup>st</sup> Wednesday of every month at 9:00 am. The meeting location is in the Barbara J. Duss Conference Room at the Administration Building. Representatives from each school in the district along with Superintendent meet to discuss what is going on in our schools. The Jeffery representative will report at the JPTO meeting any important information. Attendance by ALL parents is welcome and encouraged at these meetings.

**DPC Representative** – JPTO Board Members along with any parent who would like to attend. All are welcome to attend.

**FIELD DAY** – (May 29<sup>th</sup>) Chairperson will organize with a committee head and team of parents for Field Day. Students are divided into teams and participate in various games throughout the day. Lunch and team T-shirts will be provided courtesy of the JPTO. Volunteers are needed.

**Chairperson-** Wendy Bartsch-Cieslak

**FIELD TRIPS** – Each grade will have at least one trip funded by the JPTO. These are special trips meant to expand the students’ learning beyond the classroom. The locations of the field trips are chosen by the teachers. The JPTO provides \$8 per student and bus transportation.

**FUNDRAISERS** – The only way the JPTO can provide these great events and benefits to our students is through fundraisers. The School District **does not fund** any of these events. We will be trying a variety of fundraisers throughout the year. Please try to participate in any that you can. Some of our fundraisers are done through local businesses, as well as, sale fundraisers. Flyers will come home with more information as the time comes.

If you would like to opt out of participating in the fundraisers, you can pay a one-time flat Fundraising Fee of \$30. If you pay the one-time Fundraising Fee, you are still able to participate in any fundraiser or event that interests you. Please send a check payable to JPTO for \$30 with a memo of Fundraising Fee and your student’s name. Thank you for your support!

**WEDNESDAY MAIL** – (Every Wednesday) Volunteers get together and stuff the Wednesday Mail envelopes with important flyers, forms, and information that may need to be communicated to the parents. These envelopes are sent home every Wednesday. With enough volunteers, the Chairperson can put together a schedule so volunteers would only be needed once a month.

**Chairperson** – Susan Himrod

**HOLIDAY SHOP** – (December 11<sup>th</sup> – 15<sup>th</sup>) Students will be given an opportunity to do their holiday shopping at our holiday shop. Parents are needed to set up, sell items and help children wrap gifts. More information will be sent home at a later date.

**Chairpersons** – Kelly Keane, along with volunteers needed

**ITALIAN ICE SOCIAL** – (May 2nd) At the end of the year, the JPTO sponsors an Italian Ice Social during the Jeffery Primary Showcase Night and Art Show. Families can come to enjoy Italian Ice and admire the students’ art work and projects from throughout the year. Volunteers are needed to set up, scoop Italian Ice, help with crafts, and take down art work at the end of the evening. More information will be sent home at a later date.

**Chairperson** – Amy Ferree

**KIDSTUFF COUPON BOOKS** – (August/September) Once a year, we ask the Jeffery families to purchase a Kidstuff Coupon Book. These books are filled with various coupons for food and entertainment. For each book sold Jeffery will get a 50 % returned profit back to the school. Students can purchase additional books if needed. They make great Christmas gifts!

**Chairperson** – Susan Himrod

**KINDERGARTEN CELEBRATION** – (May/June) At the end of the year, the JPTO sponsors a Kindergarten Celebration to acknowledge all the hard work and achievements of the kindergarten class. Volunteers are needed to coordinate; set up; help with crafts, snacks and certificate presentation and clean up.

**Chairperson** – Kindergarten Homeroom Parents, along with volunteers needed

**RESTAURANT FUNDRAISERS** - Flyers and instructions will be sent home when we have a Restaurant Fundraiser Night scheduled. These restaurants return a percentage of the money spent back to Jeffery Primary. It’s a fun night out with friends from school. And you don’t have to make dinner! Hope to see you there!

Example of fundraisers are: McDonald’s, Chuck E Cheese, Pasquale’s, Chipotle, Chic Fil A...

**SHOPAROO** - Shoparoo is a Free mobile app that turns pictures of every day shopping receipts into automatic cash donations to our school. Download the free Shoparoo app on Google Play or the App Store. Choose Jeffery Primary as the school to receive credit. Start taking pictures of your receipts!

**Chairperson** – Wendy Bartsch-Cieslak

**SHOP N’ SAVE RECEIPTS** – The JPTO earns points for purchases made at Shop N’ Save. Please register your card online with Shop N Save and make sure to choose Jeffery Primary as the school that receives the credit. If we collect enough points, we will receive a free assembly program provided by Shop N’ Save, ID# 190. Please do not send in receipts – we can no longer turn in receipts for credit. You must register your card online for us to get credit.

**Chairperson** – JPTO Board Members

**SNACKING WITH SANTA** – (December 15<sup>th</sup>) The JPTO sponsors a night for Jeffery Students and their family to come and enjoy crafts, snacks and a portrait with Santa. More information will be sent home at a later date

**Chairperson** – JPTO Board Members

**SPECIAL PERSON DANCE** – (February 9<sup>th</sup>) The JPTO sponsors a fun night for Jeffery Students and a special guest. There will be snacks, music, a portrait and dancing. More information will be sent home at a later date.

**Chairperson** – JPTO Board Members

**STUDENT DIRECTORY** - Each year the JPTO compiles a directory of student addresses and phone numbers (with parental permission) as well as Jeffery Staff and JPTO information. This is a great source of information for those that have homework questions, are planning birthday parties or would like to just get together with friends. Please note that only the information that you complete on the form and give permission to will be available and listed in the student directory. You can list all parent contact information (ex. parent names, address, phone numbers and email address) and/or your child’s birthday or you can list partial information or have no information at all listed in the directory. Please return your forms so our directories are complete. A class list will be included for each homeroom.

**Chairperson** – Tammy Jarosinski

**3<sup>rd</sup> GRADE PICNIC** – (May 31<sup>st</sup> ) At the end of the year, the JPTO sponsors a picnic for the 3<sup>rd</sup> grade class to celebrate all their hard work, achievements and the milestone of moving to the elementary school. Volunteers are needed to coordinate, set up, help with activities and food and clean up.

**Chairperson** – Kristen Maher/ Susan Himrod

**YEARBOOK** – Yearbooks will be on sale to all students at a minimal cost (Valued at over \$17.00). Volunteers are needed to take photos of several events throughout the school year.

**Chairperson** – Jen Miller

**GIANT EAGLE APPLES FOR STUDENTS** – (All Year) Register your Giant Eagle advantage card number to ensure that the JPTO earns a percentage of points available based upon the amount of every purchase. Please register your card online at <https://schools.gianteagle.com>. Make sure to choose Jeffery Primary School (code 0525) so the school receives credit. Items redeemed are voted upon during JPTO meetings.

**Chairperson** – Dana Halloran

## Volunteer Interest Sign Up Sheet

The following is a list of JPTO committees where volunteers are needed. If you are interested in being involved as a committee member or a volunteer, please complete the form below and return it to school marked JPTO Forms as soon as possible. You can also turn the form in at our first JPTO meeting of the year, Sept. 7<sup>th</sup>, 2017 at 6:00 p.m. in the school library.

Please check any and all committees/volunteer opportunities you may be interested in. If you have any questions, please feel free to contact **Rachel Galloway** at 412-977-8753 or rgray559@gmail.com.

If you are interested in a Committee that you have read about, but it is not listed below, please note that the Chairperson will send out a volunteer sheet closer to that event.

-----**Return by September 13, 2017**-----  
(in an envelope marked JPTO Forms)

Parent's Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Child's Name \_\_\_\_\_ Grade / Section \_\_\_\_\_

Bingo  Book Fair  Community Service

Dance Proctor (paid position)  Field Day  Staff Appreciation

Holiday Shop  Italian Ice Social

Wednesday Mail  Yearbook

Kindergarten Celebration  3<sup>rd</sup> Grade Picnic

Call me as needed

# Home Room Volunteers

**Home Room Parent Coordinator** – This person oversees all Home Room Parents for the school. This person will communicate to the JPTO as needed.

**Coordinator** – Susan Himrod

**Head Home Room Parent** – One person from each home room is needed. This is a year long commitment and a huge responsibility. This person will coordinate a schedule of volunteers to plan and volunteer at the holiday parties. They will be responsible for collecting any items sent in for the Bingo and for coordinating teacher gifts. They will also assist the Home Room teacher as needed per their request.

\*\*\*In order to be a Head Homeroom Parent, to help with any of the classroom parties throughout the year, or to be a field trip chaperone, you must be a current JPTO member. Membership dues for each Jeffery family are \$6 per family for the entire school year.

**If you are interested in volunteering in your child's classroom, please complete the form on the reverse side!**

**Please complete a form for each child you have in the school.**



# Homeroom Volunteer

*In order to volunteer in the classroom for parties, as Homeroom Parent, or as a field trip chaperone, you must be a JPTO member and your membership dues must be paid for the current school year. Dues are \$6 per Jeffery Family per year.*

Parents Name \_\_\_\_\_ Phone \_\_\_\_\_

1st Child's Name \_\_\_\_\_ Grade \_\_\_\_\_ Section \_\_\_\_\_

Email address \_\_\_\_\_

\_\_\_\_\_ Please check if you are interested in being the **Home Room Parent** for this child's classroom.

Please mark as 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> choice.

\_\_\_\_\_ Halloween Party – Tuesday, Oct. 31<sup>st</sup>, 2:15 \_\_\_\_\_ Party Planner \_\_\_\_\_ Party Helper

\_\_\_\_\_ Winter Party – Friday, Dec. 22<sup>nd</sup>, 10:30 \_\_\_\_\_ Party Planner \_\_\_\_\_ Party Helper

\_\_\_\_\_ Spring Party – Tuesday, March 27<sup>th</sup>, 2:15 \_\_\_\_\_ Party Planner \_\_\_\_\_ Party Helper

\_\_\_\_\_ I am not available to help at a party. Contact me if there is something I can do from home or send in.

-----**Return by September 13, 2017**-----

**(in an envelope marked JPTO Forms)**

# Homeroom Volunteer

Parents Name \_\_\_\_\_ Phone \_\_\_\_\_

2nd Child's Name \_\_\_\_\_ Grade \_\_\_\_\_ Section \_\_\_\_\_

Email address \_\_\_\_\_

\_\_\_\_\_ Please check if you are interested in being the **Home Room Parent** for this child's classroom.

Please mark as 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> choice.

\_\_\_\_\_ Halloween Party – Tuesday, Oct. 31<sup>st</sup>, 2:15 \_\_\_\_\_ Party Planner \_\_\_\_\_ Party Helper

\_\_\_\_\_ Winter Party – Friday, Dec. 22<sup>nd</sup>, 10:30 \_\_\_\_\_ Party Planner \_\_\_\_\_ Party Helper

\_\_\_\_\_ Spring Party – Tuesday, March 27<sup>th</sup>, 2:15 \_\_\_\_\_ Party Planner \_\_\_\_\_ Party Helper

\_\_\_\_\_ I am not available to help at a party. Contact me if there is something I can do from home or send in.

# JPTO Membership Enrollment Sheet

The Jeffery Parent Teacher Organization (JPTO) invites every Jeffery family to become a member. JPTO is the quickest and easiest way to get information, become involved in activities, and support the many wonderful programs at our school. The cost to join is \$6.00 per family. By becoming a member, you are not obligated to participate in any of the activities. You decide how involved you want to be.

The membership fees and fundraising efforts throughout the year support purchases and activities throughout the year, such as:

- Educational and Entertaining Student Assemblies (\$16 per student per year)
- Partial Yearbook costs (portion of yearbook cost, usually \$7 per student)
- Student Directory for each family (\$1 per student)
- Admission (portion of admission) and Transportation for Field Trips (\$8 per student plus bus)
- Classroom Holiday Parties (\$2 per student x 3 parties/year = \$6 per student per year)
- Field Day activities and Shirt (\$12 per student)
- Grants for staff for items to be used in the classrooms
- Kindergarten Orientation and Welcome Kits (\$5 per kindergartener)
- Holiday Shop
- Italian Ice Social/Art Show (\$3 per student)
- Bingo
- Staff Appreciation
- Homecoming shirts for every student (\$8 per student)

**The school district DOES NOT fund these events and activities.** All of these events and purchases are done by and through the JPTO and require volunteer time as well as fundraising. We rely on JPTO membership dues and fundraising to support these activities. Just think of all we can provide if every family becomes a member!

As a member of the JPTO, you have voting privileges at monthly meetings, and it is the only way you can be a homeroom parent, party planner or helper, or field trip chaperone. **Your membership dues must be paid current if you plan on volunteering for classroom parties, as Homeroom Parent, or as field trip chaperone.** As a member, your attendance at the meetings is not mandatory, but we would encourage all parents/guardians present to join in discussions of the events at the school and district. Your feedback and input is essential to making our programs and events successful.

Please complete the section below and return it in an envelope marked JPTO Forms. **Make checks payable to JPTO.** All checks must have the child's name, grade/class and event marked in the memo area. For example: Memo: Smith, 2A, membership

**Thank you for your support!**

----- Return by September 13, 2017 -- in an envelope marked JPTO Forms -----

## JPTO Membership

Parent's Name \_\_\_\_\_ Phone # \_\_\_\_\_

1<sup>st</sup> Child \_\_\_\_\_ Grade / Section \_\_\_\_\_

2<sup>nd</sup> Child \_\_\_\_\_ Grade / Section \_\_\_\_\_

3<sup>rd</sup> Child \_\_\_\_\_ Grade / Section \_\_\_\_\_

# Student Directory

Each year the JPTO compiles a directory of student addresses and phone numbers (with parental permission) as well as Jeffery staff and JPTO information. This directory is a great source of information. The information can be used if you have questions about homework, for planning parties, or would just like to get your child together with their friends. You must fill out this form if you want your child's information to be included in the directory. A class list will be included for each homeroom.

**Please complete the information by September 13, 2017.  
(in an envelope marked JPTO Forms)**

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**Yes I would like to participate in the student directory**

**Student Name** \_\_\_\_\_ **Student Name** \_\_\_\_\_

**Birthday (month and day)** \_\_\_\_\_ **Birthday (month and day)** \_\_\_\_\_

**Grade/Section (i.e. 2A)** \_\_\_\_\_ **Grade/Section (i.e. 2A)** \_\_\_\_\_

**Parent/Guardian's name(s)** \_\_\_\_\_

**Address** \_\_\_\_\_

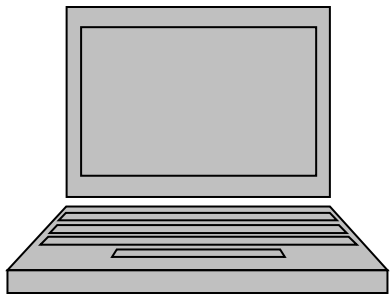
**City** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_

**Email address** \_\_\_\_\_

**Parent/Legal Guardian Signature** \_\_\_\_\_

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# Sign up for the JPTO e-Newsletter

JPTO will be emailing a monthly Newsletter to all parents and guardians of Jeffery students in order to send information and reminders about school events and JPTO meetings, agendas and minutes in an effort to keep parents informed and encourage participation in school activities. You will still receive mail in the Wednesday Mail Envelopes. Please list your name and any email addresses you would want like the Newsletter sent to.

We will not share your email address.

..... Return by September 13, 2017 -- in an envelope marked JPTO Forms .....

Name

Email Address

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Please make sure to add [jefferypto@gmail.com](mailto:jefferypto@gmail.com) to your safe email address list.



Follow Jeffery PTO on Facebook.  
<https://facebook.com/JefferyPTO>  
We post reminders and district information.

Also check the Jeffery PTO webpage at <http://jefferypto.weebly.com> for updated important school and JPTO information, reminders and upcoming events.

# JPTO “No Selling” Fundraising Reference Sheet

Fundraising without “selling”? Yes! This is a quick reference sheet on how you can register loyalty cards, clip labels, or save items that you already buy in order to support our school and fundraising efforts. These are our “no selling” fundraising options!

The following are programs that you register for to help Jeffery earn redeemable points to be used for educational supplies, equipment or special programs.

- **Giant Eagle Apples for Students** - Register your Giant Eagle Advantage card (Jeffery school ID # 0525) at 1-800-474-4777 or <https://schools.gianteagle.com>
- **Shop N Save (SEED Program)** - Go to [www.shopnsavefood.com](http://www.shopnsavefood.com) to register your Shop N Save card. Click on COMMUNITY. Click on SEED PROGRAM. Click on SIGN UP PERKS CARD for S.E.E.D. to register your card. Click on Register Perks card and follow the instructions. Jeffery Primary’s ID #190. (Only 1 school can be chosen per registered card.)

The following are collection programs that earn Jeffery cash or redeemable points to provide supplies, equipment or special programs.

- **Box Tops** – [www.boxtopsforeducation.com](http://www.boxtopsforeducation.com) will list all items that Box Tops are located on. Clip and send your Box Tops in with your child (baggies/envelopes marked with your child’s name and teacher.)
- **Tyson Project A+ Labels** – Send in clipped Project A+ labels with your child. Go to <http://projectaplus.tyson.com> for participating products.
- **Shoparoo** - Shoparoo is a Free mobile app that turns pictures of every day shopping receipts into automatic cash donations to our school. Download the free Shoparoo app on Google Play or the App Store. Choose Jeffery Primary as the school to receive credit. Start taking pictures of your receipts!

# Jeffery Volunteer Types (ACT 153 Clearances Requirements)

In order for you to be a casual volunteer in your child's classroom and/or school, you must sign the *PDE 6004 Arrest/Conviction Report and Certification Form*, in the presence of the principal or principal's designee. This form will be required on an annual basis.

A casual volunteer is a volunteer who comes to a school infrequently and works in the presence of a teacher/administrator when with students. A casual volunteer does not have direct contact with children.

Examples include: Individuals who volunteer to assist in the planning or conducting of classroom celebrations; guest speakers; and concert/performance ushers.

In order for you to go on the field trips this school year, you must have the following clearances and provide a copy to the principal no later than one week before the event. Payments for these services are your responsibility.

- **ACT 114 - FBI Clearance** - [https://www.pa.cogentid.com/index\\_pde.htm](https://www.pa.cogentid.com/index_pde.htm) \$28.75 fee  
Please submit your 16-digit ID number, beginning with the letters PAE after your prints are scanned.
- **ACT 34 - Pennsylvania Criminal History Check** - <https://epatch.state.pa.us/Home.jsp>
- **ACT 151- Pennsylvania Child Abuse Clearances** -  
<https://www.compass.state.pa.us/CWIS/public/home>

All clearances must be within 5 years old.

For more detailed information concerning clearance requirements, please refer to the Shaler Area School District website at <http://www.sasd.k12.pa.us/> and click on the School Volunteer link under Quick Links on the right side of the website.

# The Parents' Checklist

This chart is for your reference and can be used as a checklist to ensure that your child's forms are completed and returned. Forms are also available to be completed online. Please feel free to contact the Committee Chairperson or any Board Member with any questions you may have.

Please complete forms by September 13, 2017.

<b>FORM</b>	<b>DEADLINE OR NOTE</b>	<b>COMPLETED</b>
<b>PTO Membership</b>	\$6 / family	
<b>Student Directory</b>	Must be completed to have your info included.	
<b>Volunteer Interest Sign Up Sheet</b>	Mark all areas you are interested in.	
<b>Homeroom Volunteers</b>	Complete if interested. Must be PTO member to volunteer for this.	
<b>eNewsletter Sign Up</b>	Mark <a href="mailto:jefferypto@gmail.com">jefferypto@gmail.com</a> safe in your email address list.	
<b>Apples for Students</b>	<a href="http://www.gianteagle.com/schools/applesforstudents">www.gianteagle.com/schools/applesforstudents</a> School ID # 0525 <a href="https://schools.gianteagle.com">https://schools.gianteagle.com</a>	
<b>Shop N Save SEED Program</b>	<a href="http://www.shopnsavefood.com">www.shopnsavefood.com</a> , select SEED PROGRAM ID # 190	
<b>Shoparoo</b>	Download the app. Take pictures of your receipts all year.	